



July 16, 2013

John Buyce
Audit Director
Office of the State Comptroller
Division of State Government Accountability
110 State Street, 11th Floor
Albany, NY 12236-0001

Dear Mr. Buyce:

The Office of Mental Health (OMH) has reviewed the Office of the State Comptroller's (OSC's) final audit report entitled, "Selected Employee Travel Expenses" (2012-S-76). OMH is pleased that OSC concluded travel expenses were business-related for the employee selected in the audit sample, including expenses recorded on travel vouchers, credit card statements and E-Z Pass records. We also noted that audit staff found the traveler was working on all days for which travel reimbursement was requested and that the travel was necessary to conduct state business.

As was noted in our response to OSC's draft audit report, OMH agrees with the OSC's recommendation to "follow established travel fleet management guidelines". The employee was instructed to and is maintaining a vehicle travel log in accordance with OMH guidelines.

We appreciate and thank OSC for your efforts to make recommendations which enhance our operations.

Sincerely yours,

Kristin M. Woodlock RN, MPA
Acting Commissioner

cc: Governor – Andrew M. Cuomo
Comptroller – Thomas P. DiNapoli
Lieutenant Governor – Robert J. Duffy
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Senate Minority Leader – Andrea Stewart-Cousins
Assembly Speaker – Sheldon Silver
Assembly Majority Leader – Joseph Morelle
Assembly Minority Leader – Brian M. Kolb
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Ranking Minority Member, Assembly Ways and Means Committee – Bob Oaks
Chair, Senate Mental Health & Developmental Disabilities Committee – David Carlucci
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