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WAYNE L. BENJAMIN  
EXECUTIVE DEPUTY COMMISSIONER

August 10, 2010

RECEIVED  
EXECUTIVE CORRESPONDENCE

Honorable Thomas P. DiNapoli  
New York State Comptroller  
Office of the Comptroller  
110 State Street  
Albany, New York 12236

AUG 12 2010

OFFICE OF THE STATE COMPTROLLER  
THOMAS P. DINAPOLI  
COMPTROLLER

Re: 2009-S-50 Final Audit Report

Dear Mr. DiNapoli:

This letter is in reference to the New York State Comptroller's audit report number 2009-S-50, Contracts for Personal and Miscellaneous Services. As required by section 170 of the Executive Law, we are reporting the steps that we have taken to implement the recommendations contained in the audit report.

**Recommendation 1** – Executive Management should communicate to appropriate staff the requirement to support Service Contracts with written justifications of the need for the service, the appropriate level of service and the need to contract out.

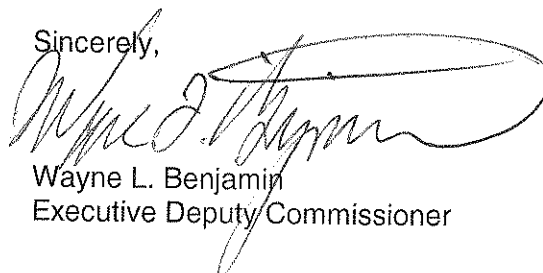
**DMV Response** – Executive management has communicated, and will continue to communicate that when the need for a service contract is identified, the need for the service, the appropriate level of service and the need to contract out should be documented and the justification be included with the procurement record.

**Recommendation 2** – Instruct managers to periodically reassess all Service Contracts to identify opportunities to suspend, eliminate, reduce or bring them in-house, and to document their determinations.

**DMV Response** – Managers will be reminded to periodically reassess all service contracts to identify opportunities, if feasible, for savings, and to maintain records of such determinations.

We welcome the improvement opportunities provided in the audit recommendations. If you have any questions concerning our response to this audit, please contact Edward Wade, Director of Audit Services.

Sincerely,



Wayne L. Benjamin  
Executive Deputy Commissioner